eSign Company Registration Documents

Digitally Transform your Business



Future Proof your Business | Save Both: Time and Money



- Digital Signature will change your professional life and the way you do business.
- Get your clients to e-sign Company registration documents faster & safer

Its safe... its fast... its simple.

Steps Involved in the whole Process

Setup

- 1. Register & Activate your JustSign Account
- 2. Setup your profile details and Signature

Send company registration documents to signers

- 1. Add clients to sign.
- 2. Upload and prepare documents
- 3. Send documents to clients and track progress
- 4. Get document completion certificate and Audit trail

Step 1. Register & Activate Your Account www.justsign.com.au



Step 1. Register & Activate Your Account

DIGITAL SIGNATURE MADE EASY						
	Free	Trial				
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count Info	Invite Fr	riends				Start Sign
	Do you want to try World's leading	a Online Digital S	ignature Tool?			
Sign offers you a risk-free chance to try 3	d generation digital signature tool without purchasing. No credit card re	quired to register. Your a	count will use the full ve	rsion of the	software and will be or	redited to digitally sign 10
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Steps

- 1. Enter your email address, answer a logical question and click on Activate Account
- 2. Email with activation link is sent to your email id.
- 3. Click on link and enter your password
- 4. Your JustSign account is activated.

Step 2. Create your Account- Security

Your JustSign account has 2-Factor Authentication to secure your identity and account.

1. Account Password

2. Dynamic PIN through Google Authenticator via your mobile Pone Step 1: Download "Google Authenticator App" from Apple Store if you have an apple phone or if you have an android phone go to Google Play store.

Step 2: Open the app Google Authenticator on your mobile phone, click on "+" icon and choose "scan bar code", into your Google Authenticator app.

Step 3: Take the phone's camera to the screen to ensure that the box on the phone covers the image on the left to scan the image. Once your phone captures the left barcode image - it will give you the name of our website "JustSign" along with your EmailId and a 6 digit code number

Step 4: Enter the 6 digit code number on your mobile phone in the box below and click "Validate"

Step 5: After you click validate button you will be taken to your Dashboard page.

(...)

SKIP FOR 30 DAYS

Google Two Factor Authentication

Enter 6 digit code below to verify your phone and complete setup

PIN

ALIDATE

□ Remember me for 30 ✔ days

- Download Google Authenticator app on your mobile.
- Open the app and Scan the QR code your JustSign account will appear on your screen
- Enter the PIN displayed on your mobile to login to JustSign securely

Update your Profile Details





Once your account setup is done.

Send company registration documents to signers

- 1. Add clients to sign.
- 2. Upload and prepare documents
- 3. Send documents to clients and track progress
- 4. Get document completion certificate and Audit trail

Steps to get company documents signed through JustSign

Company Registration 🛛 🗲 🗕		Once the company is registered
OIntroduction Ocompany Info Shareholders OMinutes Document Details For SAMPLE	●ABN ●Confirmation ● Payment Options ● Payment → Email Delivery COMPANY PTY LTD	you are on your completion window. You can send documents to your clients to digitally sign the essential
Click on a document name to view or download.	You can sign documents with digital signature for free Select All	directors using JustSign
Certificate Constitution and Execution Minutes and Consents Instructions Invoice	Constitution and Execution Minutes and Consents Click below button to send for digital signature Send Documents	1. Select the documents : a) Company constitution and Execution
Form 201 Email this selected documents to below email address Enter Email Id Email Documents	Benefits of Joining Sign documents digitally Send documents to others to sign digitally on their email or mobile	b) Minutes and Consents
	Download berau trivat wat taxy brochure	2. Click on Send Documents to get your clients to digitally sign



Document Manager: Select documents to send

If you are a registered JustSign user, your selected documents will be auto uploaded to your JustSign document manager and you will be redirected to your JustSign account. We have integrated Trustdeed.com.au with JustSign for your convenience of uploading company documents after your purchase.



Steps on how to add signers



Steps on how to prepare the Document On clicking 'Proceed to Prepare Just Others to Sign Prepare Docum for Signature Send Email to Signers Select Signers and Docum which needs to be signed document' this window opens up where Select Document which you stitution (7).pdf 🛛 🙁 want to prepare elect signer above & Drag-Drop Below field on Doc you see -VIEW PAGE 1 OF 38 > » 📝 Signature Box 🔮 Email Address a) Signers name and signature window Initial Box Mobile below SAMPLE COMPANY PTY LTD 💭 Full Name 鰽 Date Box b) Document view with page toggle-A.C.N. 123 456 789 👧 Witness Name O Dial Box option 📝 Witness Sign Check Box 🚳 Sender Comment Box 1. Select the Signers ൽ Signer Comment Box Company Constitution name. If there are Corporations Act multiple signers, their A Proprietary name will appear in Company Limite Pt G 0 6 H different Tab and colour Just Others to Sign Select Signers and Documer which needs to be signed Send Ernail to Signers Prepare Documer for Signature Save Save & Exit Cancel Select Document which you 🛵 Mark Mahon 2. Navigate to desired want to prepare Select signer above & pray Broy Delaw field on Doc page where you want « < VIEW PAGE 37 OF 38 > » 📝 Signature Box 👱 Email Address signer's signature. Drag and Drop M Initial Box **3**. Drag and drop the Execution Page 33 鰽 Date Box 🔬 Full Name Signature box on the I/We, the person(s) specified in the application for the Company's registration are the person(s) who consent to become a Member of the Company, agree to the terms of the foregoing Constitutio document 🔬 Witness Name 🗿 Dial Box Wark Mahr tness Signature 😽 Witness Sign Check Box 4. This document Drag and Drop Dated Witness Name 📑 Sender Con requires Signer to assign Drag and drop the of Signer Comment Box Witness Name and Page 34 Witness Sign.



How Signers will sign

1. Signer receives an email to view and sign the document



access the document and clicks on verify

How Signers will sign

5. Signer needs to set up his signature if he	Set up your signature
is not a registered with JustSign	You haven't setup your signature yet. Click here to setup your signature.
	Signature Setup
	Name Upload Signature Select Font
6. Based on sender's preference, Signer can	SELECT SIGNATURE
either sign by upload signature or select a	Mark Mahon
default system font or draw the signature.	O Marke Mahon
font.	O Mark Mahon
	O Mark Mahan
7 Confirm the signature and click (Save	O Mark Mahon
Signature' to proceed for signing.	Selected Signature Mark Mahon
	By clicking Save Signature, I agree to the terms

8. Signer gets to see page nos	Sign Now		✓ ✓ VIEW PAGE 36 OF 38 ► ►
where sender has asked for	Constitution (7).pdf requires you to sign. Click on on below		
signature			
Signature:	Signature on page Add Witness		Assignment No party shall be entitled to assign its rights or obligations under this Agreement without the prior written consent of the other parties, which consent may be given or withheld, or given on conditions, in the absolute discretion of the other parties.
			Notices Notices given under this Agreement shall be:
	Click here to sign all pages		 signed by the party giving the Notice or by that party's Authorised Notices must be either:
9. Signer needs to assign a	Click to view of update your signature.		 delivered by hand; posted by pre paid security or certified mail; or transmitted by facsimile.
witness by clicking 'Add	Your Signature		Jurisdiction This agreement shall be governed by the law of New South Wales. Each party submits to the jurisdiction of the
Witness' and enter the Witness	Signature		Courts of NeW south Wales. No party may argue, on the basis or norum non convenience or any other basis that the courts of New South Wales should not evercise jurisdiction. Variations
details	Mark Mahon		No variation of this agreement or consent to a operature of a party room a provision, shall be of effect unless it is in writing, signed by the parties or bit he party giving it. Any such variation or consent shall be effective only to the excert to or for which it may be made or given.
	Initials		Labority or particle and the person: if a party consists of more than one person: > an obligation of those parties is a joint obligation of all of them and a several obligation of each of them;
	VI VI		 a right given to those parties is a right given jointly and severally to each of them, and if exercised by one of them, is deemed to be exercised jointly, and a recreastion, warranty or undertaking made by those parties is made by each of them.
	Cancel		Warranty of authority Each person signing this Agreement on behalf of another person warrants that so far as he or she is aware he or
			she has the authority to do so. Execution
		Llick Here to Sign 🕨	I (name of member) agree to ablde to the terms and conditions of this Loan Agreement
			werrber's Signatures
			Roger Sign Witnes Signatures
		Click Here to Sign >>	Signature Directors Signature
		1	Roger Sign
			Witness Signature
			36
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Add or Select Witness	×		
Roger	10 Signer clic	ks on 'Click hore	Document is signed by
Fritz	to sign' taba to	ns off click here	signer and is now sent
0424714307		o sign the	to Witness
rogerfritz1990/dgmail.com	document		
CLOSE ADD			

11. Signer can chose to create his free account on JustSign by entering his desired password and mobile number. His signed document can be accessed from his JustSign account as well.

					View Docursent	Document	Close &
Create your free accou Mark Mahon Thank you for : markmahon2700gmail.com After you create an account	int Just Sign igning Constitution (7).pdf the complete this document will be saved in your acc	ed signed document has b	een emailed to the sender and on your email on No credit card required to create an account	This mobile number MUST be yours as we will authent and verify your identity with a One Time Password (DT) like a bank. After singing you can store confidential documents in our completed folder. We have installed Factor Authentication I2FAI to secure your documents sends a code to your mobile for your secure log in.	iicate P), just 2 - 2FA		
(To Create an account		Benefits of Joining				
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Before creating your accour	t. we will idenfity your mobile number a	Mandatory	r account with Google Authenticator				





Document signing is complete

Signed document is emailed to all the parties with completion certificate.

Document can be downloaded by sender and signer either through email or by downloading from the 'Completed' Folder in Document Manager

Execution

I (name of member) agree to abide to the terms and conditions of this Loan Agreement Mark Mahon

Wember's Signatures

Roger Fritz

Witness Signatures

Mark Mahon

Directors Signature

Roger Fritz ^{Ingent}ty roger fett Witness Signature

Dear John Drego,

Your document(s) is signed and is attached to this email with certificate of completion.

John Drego Pty Ltd Address 1 SYDNEY NSW-2121

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Execution

I/We, the person(s) specified in the application for the Company's registration are the person(s) who consent to become a Member of the Company, agree to the terms of the foregoing Constitution.

Mark Mahon

Mark Mahon

Roger Fritz

Report by Report Fitz Date & Trease IS and Thirty on Addition Processory Witness Signature

Roger Fritz

Dated

Witness Name

Certificate of Completion signed by all parties

Completion Certificate consists of important information of sender and signers like : Name, Email address, Mobile No, IP Address, Signing date and Time, Document Name and most importantly their Signatures.



Audit Trail

Audit Trail of the ITR document signing is available for legal ratification, if needed.

Audit Trail contains stepby-step activity trail of the entire ITR document signing process with exact date and timestamp of each activity. Just Sign

Audit Trail

Secure Hash Number 15/07/2021 04:39 PM Secure Hash Number 15/07/2021 04:39 PM Secure Hash Number 15/07/2021 04:41 PM Secure Hash Number 15/07/2021 04:42 PM Secure Hash Number 15/07/2021 04:42 PM Secure Hash Number 15/07/2021 04:43 PM Secure Hash Number 15/07/2021 04:43 PM

15/07/2021 04-31 PM

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Process Complete!

Just Sign Digital Signature Provider

DEED DOT COM DOT AU PTY LTD ABN: 32 123 929 984 Suite 3.04, Level 3, 29-31 Solent Circuit, Baulkham Hills NSW 2153 Phone: (02) 9684 4199 www.justsign.com.au

Certificate of Completion version 1.0

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-		— Individual Plans —	7	Most Popular	— Corporate Plans —		Most Popular
Features of each plan	Basic	Busy	Expert	Single	Small Team	Enterprise	PAYG
Plan Prices	\$330 (Incl. GST) (Approx \$28 Per Month)	\$440 (Incl. GST) (Approx \$37 Per Month)	\$550 (Incl. GST) (Approx \$46 Per Month)	\$770 (Incl. GST) (Approx \$64 Per Month)	\$880 (Incl. GST) (Approx \$73 Per Month)	\$990 (Incl. GST) (Approx \$83 Per Month)	Free
Number of eSignature Request Envelopes via Email	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	No of Envelopes
Number of SMS Included in Yearly Plan Extra SMS can be purchased click SMS	100	200	300	400	500	1000	1
Number of Senders	1	3	5	1	5	Unlimited	1
Business branding on every Email sent to signer	With our logo	With our logo	With our logo	Senders logo	Senders logo	Senders logo	Senders logo
Invitation SMS To Signer	With our Name	With our Name	With our Name	With Senders Name	With Senders Name	With Senders Name	With Senders Name
Signing Page where signers go to sign	Our Branding	Our Branding	Our Branding	Senders Branding	Senders Branding	Senders Branding	Senders Branding
Admin controls before document is sent for signing	×	1	1	×	1	1	1
Share documents with your team members only when you like	×	1	1	×	1	1	\checkmark

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For regular large users, we have voucher packages where you can save 40% of document cost. A full "Package History" keeps you informed of your usage. Our plans include usage of digital signature and provides credits to our CPD platform smsfschool.com.au and Incometaxschool.com.au

Number of Vouchers	25	50	100	
Price Per Document (Excl. GST)	\$100.00	\$90.00	\$80.00	
Expiry Period	Never Expire	Never Expire	Never Expire	
Package Price (Incl.GST)	ackage Price (Incl.GST)		\$8,800.00	
Inclusions				
Digital Signature	JUSTAL SIGNATURE MADE EASY 1 Year Single Corporate Plan Value \$770	Just Sign DIGITAL SIGNATURE MADE EASY 1 Year Small Team Corporate Plan Value \$880	Just Sign DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990	

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Number of Vouchers	200 Per Year	300 Per Year	400 Per Year
Price Per Document (Excl. GST)	\$70.00	\$60.00	\$50.00
Expiry Period	12 months	12 months	12 months
Package Price (Incl.GST)	\$1,283.33 (Per Month) \$15,400.00 (Per Year)	\$1,650.00 (Per Month) \$19,800.00 (Per Year)	\$1,833.33 (Per Month) \$22,000.00 (Per Year)
Inclusions			
Digital Signature	Just Sign DIGITAL SIGNATURE MADE EASY	Just Sign DIGITAL SIGNATURE MADE EASY	Just Sign Digital Signature Made Easy
	1 Year Enterprise Corporate Plan Value \$990	Value \$990	Value \$990



Audit Funds	Fees	Just Sign DIBITAL SIGNATURE MADE RASY
New User (10 Funds)	Free	justsign.com.au Free 10 Envelops 🕜
1. 5 and 10	\$22.00 Per Fund (Plus GST) 1 Package Price (Incl. GST) \$24.20 5 Package Price (Incl. GST) \$121.00 10 Package Price (Incl. GST) \$242.00	justsign.com.eu Free 10 Envelops 🕜
25 and 50	\$19.00 Per Fund (Plus GST) 25 Package Price (Incl. GST) \$522.50 50 Package Price (Incl. GST) \$1,045.00	justsign.com.au Free 10 Envelops 😨
100	\$18.00 Per Fund (Plus GST) Package Price (Incl. GST) \$1,980.00	justsign.com.au 1 Year Basic Individual Plan Value \$330 📀
150	\$17.00 Per Fund (Plus GST) Package Price (Incl. GST) \$2,805.00	justsign.com.au 1 Year Busy Individual Plan Value \$440 📀
200	\$16.00 Per Fund (Plus GST) Package Price (Incl. GST) \$3,520.00	justsign.com.au 1 Year Busy Individual Plan Value \$440 📀
300	\$15.00 Per Fund (Plus GST) Package Price (Incl. GST) \$4,950.00	justsign.com.au 1 Year Expert Individual Plan Value \$550 🥝
500	\$13.00 Per Fund (Plus GST) Package Price (Incl. GST) \$7,150.00	justsign.com.au 1 Year Single Corporate Plan Value \$770 📀
750	\$12.00 Per Fund (Plus GST) Package Price (Incl. GST) \$9,900.00	justsign.com.au 1 Year Single Corporate Plan Value \$770 📀
1000	\$11.00 Per Fund (Plus GST) Package Price (Incl. GST) \$12,100.00	justsign.com.au 1 Year Small Team Corporate Plan Value \$880 📀
1500	\$10.00 Per Fund (Plus GST) Package Price (Incl. GST) \$16,500.00	justsign.com.au 1 Year Small Team Corporate Plan Value \$880 🧿
2000	\$9.00 Per Fund (Plus GST) Package Price (Incl. GST) \$19,800.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 3
4000	\$7.00 Per Fund (Plus GST) Package Price (Incl. GST) \$30,800.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 📀
7000	\$6.00 Per Fund (Plus GST) Package Price (Incl. GST) \$46,200.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 📀
10000	\$5.00 Per Fund (Plus GST) Package Price (Incl. GST) \$55,000.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 🥑

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